

LOFLAND CHRISTIAN PRIVATE PRE SCHOOL

PRE SCHOOL REGISTRATION & ENROLMENT AGREEMENT

This registration form must be completed in full. Admission is subject to approval and receipt of all required supporting documentation.

A. LEARNER INFORMATION

Full Names: _____

Surname: _____

ID / Birth Certificate No.: _____

Date of Birth: _____ Gender: _____

Grade Applying For: _____ Year: _____

Home Address:

_____

_____

_____

_____

_____

Previous School: _____

B. PARENT / GUARDIAN 1

Name & Surname: _____

Relationship: _____ ID No.: _____

Cell: _____ Email: _____

Home Address:

_____

_____

_____

_____

_____

Employer: _____

Employer Address: _____

Employer Contact number: _____

Occupation: _____

INITIAL

C. PARENT / GUARDIAN 2

Name & Surname: _____

Relationship: _____ ID No.: _____

Cell: _____ Email: _____

Home Address:

_____

_____

_____

_____

_____

Employer: _____

Employer Address: _____

Employer Contact number: _____

Occupation: _____

D. ACCOUNT RESPONSIBLE PERSON (if different)

Name & Surname: _____

Relationship: _____ ID No.: _____

Cell: _____ Email: _____

Home Address:

_____

_____

_____

_____

_____

Employer: _____

Employer Address: _____

Employer Contact number: _____

Occupation: _____

E. MEDICAL INFORMATION

Medical Aid / Plan / Number: _____

Main Member: _____

Doctor: _____ Phone: _____

Allergies / Conditions / Medication:

_____

_____

INITIAL

Emergency Contact 1: _____ Phone: _____

Emergency Contact 2: _____ Phone: _____

F. DOCUMENT CHECKLIST (Tick)

- □ Certified Birth Certificate
- □ Learner Report Card / Academic Record
- □ Transfer Card (if applicable)
- □ Stamped statement for previous school. No school fees owed letter for previous school.
- □ Proof of Residence
- □ Parent/Guardian 1 ID
- □ Parent/Guardian 2 ID
- □ Account Responsible Person ID(if different than parent/ guardian 1&2)
- □ Passport / Permit (if applicable)
- □ Passport Photo

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I. FINANCIAL AGREEMENT

School fees are payable in advance on or before the 3rd day of every month.

Interest may be charged on overdue accounts.

The account holder accepts full legal responsibility for all fees, legal costs, collection commission and recovery costs.

Registration fees and administration fees are non-refundable unless required by law.

Parents remain jointly and severally liable unless the school agrees otherwise in writing.

7. Withdrawal requires written notice in accordance with the school's policies; fees remain payable until notice requirements are met.

8. The school may hand overdue accounts to attorneys or debt collectors without further notice.

9. The account holder chooses the address provided in this agreement as domicilium for legal notices.

J. CONSENT & DECLARATION

I declare that all information supplied is true and correct.

I agree to abide by the school's Code of Conduct, financial policies and admissions policies.

I consent to the processing of personal information for educational and administrative purposes in accordance with applicable South African law.

I acknowledge that admission is subject to approval and receipt of all required documentation.

INITIAL

Parent/Guardian 1 Signature: _____ Date: _____

Parent/Guardian 2 Signature: _____ Date: _____

Account Responsible Signature: _____ Date: _____

Principal/Authorised Representative: _____ Date: _____

INITIAL